

# COOKIES POLICY

Our website uses cookies to give you the best possible experience. By continuing to use our website you agree that we can save cookies on your device. You can disable cookies, at any time, by changing the settings on your browser however some areas of our website may not be accessible or function properly if you do. Unless you adjust your browser settings so that it refuses cookies, our website will continue to set cookies on your computer when you enter our website.

## How do we use cookies?

Our websites ([www.thirdspacelearning.com](http://www.thirdspacelearning.com) and [www.matr.org](http://www.matr.org)) use cookies to distinguish you from other users of our websites. This helps us to provide you with a good experience when you browse our websites and allows us to improve our websites.

## What are cookies and how do they work?

Cookies are small data files, which are stored on your computer, tablet or mobile device within the web browser, when you visit certain web pages. Cookies are designed to make your experience of the internet smoother and more interactive.

To use our website fully, you need to have cookies enabled. If you do not wish to enable cookies, you will still be able to browse our website but certain features of the website may be limited. Most web browsers automatically accept cookies, but if you prefer, you can change your browser settings to disable this feature – see section on Managing Cookies for information on how to do this.

Cookies are specific to the server that created them and cannot be accessed by other servers, which means they cannot be used to track your movements around the web. Although cookies contain a unique user identifier and some information about the user, they do not personally identifier users nor are passwords and credit card information stored in cookies.

## What sort of cookies do we use?

The cookies we use can be categorised into four different types:

**Strictly necessary cookies.** These are cookies that are required for the operation of our website and under our terms with you. Without them, for example, you would not be able to log into secure areas of our website, use a shopping cart or make use of e-billing services.

**Analytical/performance cookies.** They allow us to recognise and count the number of visitors and to see how visitors move around our website when they are using it. This helps us for our legitimate purposes to improve the way our website works, for example, by ensuring that users are finding what they are looking for easily.

**Functionality cookies.** These are used to recognise you when you return to our website. This enables us, subject to your choices and preferences, to personalise our content for you, greet you by name and remember your preferences (for example, your choice of language or region).

**Targeting cookies.** These cookies record your visit to our website, the pages you have visited and the links you have followed. We will use this information subject to your choices and preferences to make our website and the advertising displayed on it more relevant to your interests. We may also share this information with third parties for this purpose.

Our website uses first party cookies (ones we set) and third party cookies (ones set by partner websites that are embedded within our website or that we link to). Like most websites, we use third party companies to provide specialist analytics software.

## When do our cookies expire?

Except for essential cookies, all cookies used on our site will expire after an appropriate period.

## Consent and control

When you first enter our website (or enter it again more than 30 days after you last visited), a pop-up will appear on the screen requesting your consent to place cookies on your computer or device. By giving your consent to the placing of cookies you are enabling us to provide the best possible experience and service to you.

If you are not happy with the use of cookies, then you should either not use our site, or delete the cookies after your visit, or browse our site using your browser's anonymous user settings ("incognito" in Chrome, "private browsing" in Firefox or Safari etc.).

We use Google Analytics to collect information about visitor behaviour on our website. Website analytics are tools used to collect and analyse how our websites are used enabling us to improve them. You can find out more about Google Analytics service at <https://support.google.com/analytics/answer/6004245?hl=en-GB> and you can, if you wish, opt-out of Google Analytics tracking across all websites by visiting <https://tools.google.com/dlpage/gaoptout>.

## How do you disable cookies?

The effect of disabling cookies depends on which cookies you disable, but in general the website may not operate properly if cookies are switched off. If you only disable third party cookies, you will not be prevented from making purchases on our sites. If you disable all cookies, you will be unable to complete a purchase on our sites.

See below for details of how to manage or disable cookies on the most common types of browser.

## Managing or disabling cookies

If you would like to restrict the use of cookies you can normally do this through your web browser settings. To find out more about cookies, including how to see what cookies have been set and how to manage and delete them, visit [www.aboutcookies.org](http://www.aboutcookies.org).

The links below provide instructions on how to control cookies in all mainstream browsers:

**Google Chrome:** <https://support.google.com/chrome/answer/95647?hl=en-GB>

**Microsoft Internet Explorer:** <https://support.microsoft.com/en-us/kb/278835>

**Microsoft Edge:** <https://support.microsoft.com/en-gb/products/microsoft-edge> (Please note that there are no specific instructions at this time, but Microsoft support will be able to assist)

**Safari (macOS):** <https://support.apple.com/en-gb/guide/safari/manage-cookies-and-website-data-sfri11471/mac>

**Safari (iOS):** <https://support.apple.com/en-gb/HT201265>

**Mozilla Firefox:** <https://support.mozilla.org/en-US/kb/enable-and-disable-Cookies-website-preferences>

**Android:** <https://support.google.com/chrome/answer/95647?co=GENIE.Platform%3DAndroid&hl=en> (Please refer to your device's documentation for manufacturers' own browsers)

To opt out of being tracked by Google Analytics, visit <https://tools.google.com/dlpage/gaoptout>

## Updates to our Cookie Policy

We will update our Cookie Policy as and when needed. When we do so, the next time you visit our websites, a pop up will appear asking you consent again to the use of cookies on our website. Any changes made will become effective on your first use of our websites after the changes have been made.

You are therefore advised to check this page from time to time.

## Other help we may provide

Where you have not set your permissions, we may also separately prompt you regarding our use of cookies on our websites.

**Further Information**

If you would like to know more about how we use cookies, please contact us:

Virtual Class Ltd

4th Floor Frazer House

32-38 Leman Street

London

E1 8EW

Telephone: 020 3794 2736

Email: [secretary @thirdspacelearning.com](mailto:secretary@thirdspacelearning.com)

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